

**ROURKELA SMART CITY LIMITED**

Udit Nagar, Rourkela-769012,

Email: rourkelascl@gmail.com

No. RSCL/226/2025

Date. 25.02.2025

**EOI for Empanelment of Agencies for undertaking Artistic Painting and Mural Sculpture at Tribal Museum in Rourkela One.**

Rourkela Smart City Ltd invites expression of interest (EOI) for empanelment of Independent Artists, Art Educational Institutes and Non-Governmental Organizations for undertaking, Artistic Painting and Mural Sculpture for Tribal Museum at Rourkela One. The details of EOI may be seen/ download from [www.rmc.nic.in](http://www.rmc.nic.in). Any Changes, corrigendum etc. will be updated at the mentioned portal only. For further queries/ comments, please contact to E-mail ID of rourkelascl@gmail.com

EOIs are to be submitted through sealed cover envelopes containing two separate sealed envelopes for Technical and Financial Proposals. The interested Individuals/ Agencies should submit the complete EOI in the sealed cover addressed to Chief Executive Officer Rourkela Smrt City, 1<sup>st</sup> Floor, RMC City library, Udit Nagar, Rourkela-769012 (Odisha) super scribing as "EOI for empanelment of Agencies for undertaking, Artistic Painting and Mural Sculpture " through Speed Post/ Registered Post/Courier or By Hand on or before **06-03-2025 up to 1:00 PM**. The EOI will be opened on the same day at **5:00 PM** in presence of the Applicants who wish to attend. If the last date of submission, opening of EOI and other schedule happens to be a holiday, the next working day will be treated as the schedule for the same. Authority reserves the right to accept/ reject any or all the EOIs without assigning any reason thereof.

Sd/-

Chief Executive Officer  
Rourkela Smart City Limited,  
Rourkela

Memo No. 227

Date.25.02.2025

Copy to Office Notice Board/, RMC,RSCL,RDA for general public information and uploading of the EOI in the RMC website.

Sd/-

Chief Executive Officer  
Rourkela Smart City Limited  
Rourkela

Memo No. 228

Date: 25.02.2025

Copy to the Director, I&PR Dept., Govt. of Odisha, Bhubaneswar for information and requested to publish the copy of above-mentioned, notice in One highly circulated Odia daily (All Editions) and one highly circulated English daily on 26.02.2025 The font size should be 8 Points and rate should be as per I&PR.

Sd/-

Chief Executive Officer  
Rourkela Smart City Limited,  
Rourkela



No. RSCL/226/2025

Date. 25.02.2025

**Expression of Interest (EOI)**

**For**

**Empanelment of Independent Artists, Art Educational Institutes and Non Governmental Organizations for undertaking , Artistic Painting and Mural Sculpture Work for Tribal Museum in Rourkela one under Rourkela Smart City Ltd.**

February–2025

Rourkela Smart City Limited  
1<sup>st</sup> Floor, RMC City library Udit Nagar,  
Rourkela-769012

**Email Id: rourkelascl@gmail.com**

### Schedule of Empanelment Process

| Sl. No | Description   | Date & Time  |
|--------|---|--|
| 1      | Date of Issue of EOI  | 25-02-2025   |
| 2      | Submission of pre-application queries by Applicants electronically through official E-mail ID only: rourkelascl@gmail.com | 03-03-2025 Up to 12:00 Noon  |
| 3      | Submission of EOI   | 06-03-2025 up to 1:00 PM   |
| 4      | Opening of EOI (Technical Proposal) at RSCL office  | 06-03-2025 5:00 PM   |
| 5      | Technical Presentation by Applicants at Conference Hall, RSCL   | 10-03-2025   |
| 6      | Opening of Financial Proposal   | 10-03-2025   |
| 7      | Address of Communication  | The Chief Executive Officer Rourkela Smart City Ltd, 1 <sup>st</sup> Floor, RMC City library Udit Nagar, Rourkela-769012<br><br>Email Id:<br>rourkelascl@gmail.com |

**Note: Corrigendum, addendums and subsequent clarification of the EOI terms, if any, can be downloaded from the official website of Rourkela Municipal Corporation i.e. [www.rmc.nic.in](http://www.rmc.nic.in).**

**Sd/-**

**Chief Executive Officer  
Rourkela Smart City Ltd,  
Rourkela**

## **A. Introduction**

Rourkela Smart City Limited (RSCL) invites Expression of Interest (EOI) from prospective applicant's i.e. Independent Artists, Art Educational Institutes and Non-Governmental Organizations (collectively hereinafter referred as "Applicant") to undertake, Artistic Paintings, and Murals Sculpture work for Tribal Museum at Rourkela One under Rourkela Smart City Ltd, Rourkela.

RSCL wants to do Artistic Painting work and Mural Sculpture in Tribal Museum building at Rourkela One Premises in Rourkela . The exact area for the above job to be decided by RSCL while issuance of work order.

## **B. Scope of Work**

The independent artists/ art education institutes/ non-governmental organizations are expected to play a positive and independent role in discharging its functions, thereby facilitating the smooth implementation and operation of the artistic painting and murals sculpture project. Broadly, the scope shall encompass:

1. The program targets Artistic painting of Entire Tribal Museum Premises and Murals Sculpture in Tribal Museum building at Rourkela One.,
2. The work shall include scrapping and cleaning of wall, painting of one primer coat and one weather seal coat/Acrylic (Asian Paints/ Dulux or equivalent brand), applying paint for mural sculpture art .
3. All the labour, manpower and equipments required for execution of the Art work shall be the responsibility of the selected applicants for undertaking the work. All costs related or incidental shall be borne by the selected applicant.
4. Daily monitoring of the nominated work as earmarked.
5. Ensure adequate safety and environment management measures. The selected applicant shall take all precautions for safety of the manpower and labour employed by it in order to fulfill the scope of the work. RSCL shall assume no responsibility in this regard.
6. RSCL will decide the theme of the Artistic Painting and Mural Sculpture work. The agency must produce the prototype before execution of the work.

## **C. Minimum Eligibility of the Applicants**

Minimum eligibility criteria prescribed for selection of applicants are as mentioned below:

1. The Applicant must have completed 01 (one) similar projects/ assignments with minimum amount of Rs. 30,00,000/- (Rupees Thirty Lakhs only) each under a single contract/ Work Order/ Completion Certificate from any government/reputed private agency area related to Artistic Painting / Mural Sculpture.

**Or**

The Applicant must have completed 03 (three) similar projects/ assignments with minimum amount of Rs. 10,00,000/- (Rupees Ten Lakhs only) each under a single contract/ Work Order/ Completion Certificate from any government/reputed private agency area related to Artistic Painting / Mural Sculpture .

2. For Interior and Exterior painting work Bidder may claim Same Artistic Painting experience Certificate . For Mural Sculpture bidder have to submit the requisite experience certificate Separately

3. The Applicant shall be a single entity who is an Independent artist, Art education institute or Non Governmental Organization.

4. Any Applicant which has been barred by any Central/ State Govt. agencies/ PUS in India, or any entity controlled by them, from participating in any project would not be eligible for participation.

5. The applicant shall have PAN and valid GST Registration No.

Applicants not meeting the minimum eligibility criteria will not be considered for opening of financial proposal. Self-attested documents against point No. 2 and 3 (as per format provided in FORM-B) and (FORM-C respectively) must be submitted by the Applicant. All documents must be properly indexed.

However, for demonstration of experience as per Point No. 1 of this Clause, the applicant must attach work experience certificate from the client such as work order/ agreement copy/ completion certificate along with the format provided in FORM-D. All the above mentioned documents must be submitted separately in the Technical Proposal (Envelope-1).

**Note:**

- No Consortium/ JV shall be allowed to participate in this EOI.
- RSCL reserves the right to reject any application without prior notice.

**D. Brief description of the Selection Process**

The Authority has adopted a Single Stage Two Rounds selection process (collectively the "Selection Process") in evaluating the Proposals comprising technical and financial proposals to be submitted in two separate sealed envelopes. In the first stage, a technical evaluation will be carried out as specified in the EOI. Based on this technical evaluation "which includes Presentation on its executed work", a list of short-listed Applicants shall be prepared and the financial proposal of only qualified applicants shall be evaluated. The Lowest quoting Independent Artists, Art Educational Institutes and Non-Governmental Organizations will be empaneled. Separate Empanelment will be made for Exterior Painting, Interior Painting and Mural Sculpture. This Empanelment is valid for 3(Three) months from Issuance of Result.

**E. EOI Submission Process**

The Applicants would be required to furnish the information specified in the EOI document. Only those Applicants who will qualify the Technical Proposal Round will be considered for the Second Round, i.e. the evaluation of Financial Proposal.

All Applicants are required to submit duly filled Formats (Technical and Financial Proposal) in accordance with the guidelines set forth in this EOI. In order to enable the Applicants to prepare the

proposal in a consistent manner and to minimize misunderstandings regarding how Applicants' Proposals will be interpreted by RSCL, the formats (Form A to D in Technical Proposal) in which Applicants will specify the fundamental aspects of their Proposals have been broadly outlined in the document. The evaluation of Technical Proposal (Envelope 1) shall be carried out in accordance with the terms and conditions provided in this EOI document.

The Evaluation of the Financial Proposal-FORM E (Envelope 2) would be carried out on the basis of the evaluation of the Technical Proposal (Envelope 1) as per the criteria mentioned in the EOI. The Financial Proposal (Envelope 2) of short-listing Applicants would be opened.

The Applicant shall seal each of the envelopes duly marking each envelope as "**TECHNICAL PROPOSAL FOR ARTISTIC PAINTING AND MURAL SCULPTURE WORK**" AND "**FINANCIAL PROPOSAL FOR ARTISTIC PAINTING AND MURAL SCULPTURE** " respectively and write the applicant details in the left corner of the envelope.

Both the envelopes (Envelope 1 and 2) should put in a single sealed cover contain the following information to be marked at the top in bold letters: "**EOI for Empanelment of Agencies for undertaking Artistic Painting and Mural Sculpture at Tribal Museum in Rourkela One.** " and write the applicant details in the left corner of the envelope.

The complete EOI should be submitted through Speed Post/ Registered Post/Courier or By Hand as per schedule to:

The Chief Executive Officer,  
Rourkela Smart City Ltd,  
1st Floor, RMC City library,  
Udit Nagar, Rourkela  
Dist.- Sundargarh, Odisha  
PIN-769012

#### **F. EOI Document Fee**

Non-refundable EOI document fee cost in shape of Demand Draft from any scheduled commercial bank as permitted by "Odisha Finance Department No. 32775 /F Dt.30.11.2023 or any amendment, 'List given in Annexure-1'" in favour of "Chief Executive Officer, Rourkela Smart City Ltd", Rourkela payable at Rourkela for Rs. 7,100/- (Rupees Seven Thousand One Hundred only) including GST is to be furnished by the Applicant along with the Technical Proposal. Proposals without the requisite EOI document fee shall be treated as non-responsive and rejected.

#### **Validity of Proposal**

The Proposal shall be valid for a period of not less than 90 days from the Proposal Due Date.

#### **Period of Completion**

The assigned work should be completed within 30 days from the date of issuance of work order. Any extension of the time schedule will be at discretion of RSCL Authority. Failure to comply the work within the time schedule mentioned above will invite the penalty of 10% from the project payment.

## Language

The Proposal with all accompanying documents (the "Documents") and all communications in relation to or concerning the Selection Process shall be in English language and strictly on the forms provided in this EOI. No supporting document or printed literature shall be submitted with the Proposal unless specifically asked for and in case any of these Documents is in another language, it must be accompanied by an accurate translation of all the relevant passages in English, in which case, for all purposes of interpretation of the Proposal, the translation in English shall prevail.

## MISCELLANEOUS

The Bidding Process shall be governed by, and construed in accordance with the laws of India and the Courts at "Rourkela" shall have exclusive Jurisdiction over all disputes arising under, Pursuant to and /or in connection with EOI Process.

FORM-A

Cover Letter

EOI Advt. No.

/ Date:

The Chief Executive Officer  
Rourkela Smart City Ltd.  
1<sup>st</sup> Floor, RMC City Library,  
Uditnagar, Rourkela  
Dist.-Sundargarh  
State-Odisha  
PIN-769 012

Sir,

We have examined in detail and have understood the terms and conditions stipulated for eligibility of the Applicant in the EOI Document issued by RSCL. We agree and undertake to abide by all these terms and conditions. We hereby submit all the necessary information and relevant documents during submission of or proposal. We undertake, if our proposal is accepted, to deliver services as specified in the EOI documents.

We are enclosing Document Fee Cost of Rs. 7,100/- (Rupees Seven Thousand One Hundred only) in the form of DD (DD No. \_\_\_\_\_ Date \_\_\_\_\_ drawn from \_\_\_\_\_ Bank) payable Chief Executive Officer, Rourkela Smart City Limited at Rourkela. to the

As per EOI the validity of the proposal is 90 days from the last date of submission of proposal and we agree that the proposal is unconditional. We understand that RSCL reserves the right to reject any application without assigning any reason thereof.

Yours faithfully

Date:  
Seal  
Place:

Signature of Authorized person with  
Name:  
Designation:  
Name of the Company:



**FORM-B**  
**Applicant's Profile**

|    |  |  |
|----|--|--|
| 1  | Name of the Independent Artist/ Art Educational Institutes/ Non Governmental Organizations |  |
| 2  | Name of the Authorized person  |  |
| 3  | Address  |  |
| 4  | Contact Number   |  |
| 5  | E-mail ID  |  |
| 6  | Year of Establishment (Not applicable in case of Individual Artist)                        |  |
| 7  | PAN No. (Photocopy to be attached)   |  |
| 8  | GST No. (Photocopy to be attached)   |  |
| 9  | No. of years of experience in artistic painting, Mural sculpture Work                      |  |
| 10 | Total Number of Manpower available with the Applicant (in Number)                          |  |
|    | a. Creative Artists (in Number)  |  |
|    | b. Client Servicing (In Number)  |  |
|    | c. Other Staff (in Number)   |  |

Date:  
Place:

Signature of Authorized person with Seal  
Name:  
Designation:  
Name of the Company:

**FORM-C**

**Format for Affidavit Certifying that Entity / Director/s of Entity are not Blacklisted**

**(On a Stamp Paper of relevant value)**

**Affidavit**

I M/s. Sole Applicant, (the names and addresses of the registered office) hereby certify and confirm that we or any of our promoter/s/director/s are not barred or blacklisted by any state government or central government / department / agency/PSU in India from participating in Project/s, either individually or as member of a Consortium as on

We further confirm that we are aware that as per the EOI, our application would be liable for rejection in case any material misrepresentation is made or discovered with regard to the requirements of the EOI at any stage of the Empanelment Process or thereafter during the empanelment period.

Dated this ..... Day of .....,  
2025

Name of the participant:

.....  
Signature of the Authorized Person

.....  
Name of the Authorized Person

## FORM-D

### Format for Demonstrating Eligibility of the Applicant (for each projet)

The Applicant must have completed 01 (one) similar projects/ assignments with minimum amount of Rs. 30,00,000/- (Rupees Thirty Lakhs only) each under a single contract/ Work Order/ Completion Certificate from any government/ reputed private agency area related to Exterior Painting/Interior Painting / Mural Sculpture

OR

The Applicant must have completed 03 (Three) similar projects/ assignments with minimum amount of Rs. 10,00,000/- (Rupees Ten Lakhs only) each under a single contract/Work Order/ Completion Certificate from any government/ reputed private agency area related to Exterior Painting/Interior Painting / Mural Sculpture .

| SI. No | Parameter   | Details |
|--------|---|---------|
| 1      | Name of the Authority/Client                                |         |
| 2      | Type of Authority/ Client (Government/Private)              |         |
| 3      | Name of the Project   |         |
| 4      | Type of Art Work (Wall paintings/ Murals / Street Art Work) |         |
| 5      | Location  |         |
| 6      | Start Date & End Date of the Project                        |         |
| 7      | Total Area allotted for work in Square feet                 |         |

#### **Note:**

The applicant must attach work experience certificate from the client such as work order/ agreement copy/ completion certificate etc. In case of Bidder met the technical criteria must be call for Presentation on submitted work.

Date:

Place:

Signature of Authorized person with Seal

Name:

Designation:

Name of the Company:

**FORM-E**  
**Financial Proposal**  
**(Letter Head of the Bidder)**

EOI Advt. No.

/ Date:

Name of the Work: EOI for Empanelment of Agencies for undertaking Artistic Painting and Mural Sculpture at Tribal Museum in Rourkela One. .

| SI. No | Description of Items of Work  | Unit       | Quoted Rate excluding of GST |
|--------|---|------------|------------------------------|
| 1      | Supplying of all materials, labour, T&P for providing Artistic Paint pertaining to tribal groups such as Saora, Gond, Juang and Santal etc with super grade Acrylic paint including cost of cleaning the wall surface by scrapers/ sand paper/ hard brushes including one coat of Primer finished smooth using Asian/ Camel or equivalent paint including cost of scaffolding and other T&P, materials etc. all complete as per the specification including all taxes & labour cess     |            |                              |
| A      | Artistic (Up to 3.0 Mtr)  | Per Sq. ft |                              |
| B      | Artistic (Above 3.0 Mtr to 6.0 Mtr)   | Per Sq. ft |                              |
| 2      | Supplying of all materials, labour, T&P for providing Artistic Paint pertaining to tribal groups such as Saora, Gond, Juang and Santal etc with super grade weather coat with including cost of cleaning the wall surface by scrapers/ sand paper/ hard brushes including one coat of Primer finished smooth using Asian/ Dulux or equivalent paint including cost of scaffolding and other T&P, materials etc. all complete as per the specification including all taxes & labour cess |            |                              |
| A      | Artistic (Up to 3.0 Mtr)  | Per Sq. ft |                              |
| B      | Artistic (Above 3.0 Mtr to 6.0 Mtr)   | Per Sq. ft |                              |
| 3      | Supplying all materials, labour, T&P for providing and installing Relief Mural sculpture made from FRP with Duco paint  |            |                              |
| A      | High relief (more than 3mm thick)   | Per Sq. ft |                              |
| B      | Low relief (less than 3mm thick)  | Per Sq. ft |                              |

Note:

1. The quoted rates are inclusive of all taxes, duties, royalties and labour cess excluding of GST.
2. The financial bids will be evaluated on total price basis.

3. Square feet rate of Artistic Painting & Mural Sculpture shall be escalated 10% for every 3 (Three) meter height above 6.00 Mtr. It must be noted that the height shall be calculated from the point where the painting starts till the point it continues and ends.

4. It is clearly stated that No-Artistic paint shall not mean the base point on which the Artistic paint is worked upon.

Date:

Place:

Signature of Authorized person with Seal

Name:

Designation:

Name of the Company:

### **Annexure-I**

All Financial Transaction Related to the Project must be abide with the Following Instruction

#### **Category-1(Banks with composite score 50 and above with Brancheds 100 and above)**

As per Govt. of Odisha Finance Department No. 22857 /F Dt.19.08.2021 or any amendment "Selection of Banks for handling business and deposits of State Public Sector Undertakings (SPSUs) and State Level Autonomous Societies (SLASs) for the years 2021-22 followings banks have been selected for handling Business & Deposits (Copy attached) for Ref.:-

| <b>Public Sector Banks</b>  |                       | <b>Private sector banks</b> |                          |
|---|-----------------------|-----------------------------|--------------------------|
| 1   | State Bank of India   | 14                          | Axis Bank Ltd            |
| 2   | Punjab National Bank  | 15                          | ICICI Bank               |
| 3   | UCO Bank              | 16                          | Bandhan Bank             |
| 4   | Union Bank of India   | 17                          | HDFC Bank                |
| 5   | Indian Overseas Bank  | <b>RRBs &amp; OSCB</b>      |                          |
| 6   | Canara Bank           |                             |                          |
| 7   | Indian Bank           |                             |                          |
| 8   | Bank of India         | 15                          | Odisha Gramya Bank       |
| 9   | Bank of Baroda        | 16                          | Utkal Grameen Bank       |
| 10  | Central Bank of India | 17                          | Odisha State Co-Op. Bank |
| <b>Category-II (Bank with composite score 60 and above with Branches 50-99)</b> |                       |                             |                          |
| <b>Private Sector Bank</b>  |                       | <b>Small Finance Bank</b>   |                          |
| 18  | Indusland Bank        | 19                          | Suryodaya SFB            |